

# Local Plan for South Kesteven

## Local Development Scheme 2014 - 2018

### Revised July 2017



**South Kesteven District Council**  
STAMFORD • GRANTHAM • BOURNE • THE DEEPINGS

# Local Development Scheme 2014 – 2017

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# 1. Introduction

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## 1.1 Introduction

**1.1.1** The Local Development Scheme (LDS) is a project plan setting out what strategic planning documents will be produced by the Council, and when they will be made available for consultation.

**1.1.2** The first LDS came into effect in 2005 when the Plan was referred to as the Local Development Framework (LDF); this incorporated both the Core Strategy (CS) and Site Allocations and Policies Development Plan Document (SAP DPD). This is the fourth revision of the LDS and will accompany the new South Kesteven Local Plan (LP). This LDS was first approved in June 2014 and this subsequent July 2017 revised version replaces it.

**1.1.3** The programme set out in the last LDS was partly achieved with the adoption of the Core Strategy in July 2010 and the Site Allocation and Policies DPD in April 2014. The Grantham Area Action Plan (GAAP) was not adopted, therefore in June 2014, the Council decided to begin the preparation of a new Local Plan for the District.

**1.1.4** The LDS contains:

- Background information to provide a context for the LDS
- Details of which documents the Council will produce or review over the period 2014-2018, and how they relate to each other
- A profile and timetable for the production of each strategic document

## 1.2 Purpose of the Local Development Scheme

**1.2.1** The Planning and Compulsory Purchase Act 2004 (as amended) requires Council's to prepare and maintain a LDS setting out the Development Plan Documents (DPD) to be produced, the subject matter and geographical area of those documents and broad timetable for their production.

**1.2.2** The LDS is a public document and provides the starting point for the local community and others to find out about the Council's programme for the preparation of documents that will form the South Kesteven Local Plan.

**1.2.3** It is our intention to keep to the timetable set within this LDS, but there may be occasions when there will be a need to make revisions to the timetable and documents. We will consider the need for revisions to the LDS on an annual basis. We will also publish up to date progress information on the Local Plan via our website.

## 1.3 What is the Local Plan?

**1.3.1** The Local Plan will be used to guide investment and development in the district up to 2036. It will shape how the district grows over this period, being a key tool in deciding where the housing, retail and business needs of the community will be provided, and how important countryside, ecological and heritage features are to be protected.

**1.3.2** The Local Plan for South Kesteven currently comprises the:

- Core Strategy - adopted 5th July 2010. Sets out the strategic planning framework and vision for the District to 2026.
- Site Allocation and Policies DPD (covers the entire District with the exception of Grantham) - adopted 17th April 2014. Identifies housing and employment sites in Stamford, Bourne, the Deepings and a number of the Local Service Centres
- Remaining 'saved' policies from the 1995 South Kesteven Local Plan - see Section 1.4

**1.3.3** The National Planning Policy Framework (NPPF) states that each Local Plan Authority (LPA) should produce "a Local Plan for its area", which can be reviewed in whole or in part. Any additional Development Plan Documents should only be used where they can be clearly justified. The NPPF also states that Supplementary Planning Documents (SPDs) should only be used where they can help applicants make successful applications or aid infrastructure delivery.

**1.3.4** The Local Plan can be either a single document or a collection of DPDs that constitute the Development Plan for the area. The National Planning Policy Framework (NPPF) is clear, however, that the Government's preferred approach is for each LPA to prepare a single Local Plan for its area.

**1.3.5** The Local Plan can be one document or a portfolio of documents. The different types of documents can include:

Development Plan Documents (DPDs) may cover a range of policy areas, a single subject or geographic area. Individual development plan documents or coherent parts of a single development plan document are able to be reviewed independently from other development plan documents.

DPDs can include:

- Core Strategy - sets out the overarching spatial vision, strategic objectives, core policies and planning framework.
- Development Management Policies – sets out policies for the management of development.
- Site Specific Allocations - allocates specific sites for housing, employment or other development uses and detailed policy guidance.

**1.3.6** DPDs are subject to community consultation in accordance with the requirements of the Council's Statement of Community Involvement (SCI). The SCI sets out the Council's approach to engaging with local communities and other stakeholders during plan preparation and when consulting on planning applications. The SCI was first adopted in 2006; it was then reviewed and adopted in November 2014.

The SCI is a document that supports the Local Plan. The SCI will be monitored and kept up to date via the 'Monitoring Report' provision of Regulation 34 of the Town and Country Planning (Local Planning) (England) Regulations 2012. In accordance with the Localism Act, the local planning authority no longer has to prepare an annual monitoring report, but the duty to monitor remains. In view of these requirements, relevant information is published on the Council website, as soon as it becomes available.

**1.3.7** The Local Plan will also include a Policies Map appendix, illustrating the geographical extent of policies and proposals on a map base. Each time a DPD is adopted the Policies Maps will be revised.

**1.3.8** An integral part of producing a Local Plan is the Sustainability Appraisal/Strategic Environmental Assessment (SA/SEA). This is produced in tandem with the Local Plan and ensures that the Local Plan adopts, as far as possible, the most sustainable options in an environmental, economic and social context having been assessed against all other realistic options and alternatives.

**1.3.9** There is also a legal requirement, through the Conservation of Habitats and Species Regulations 2010 (the Habitat Regulations) to consider whether new DPDs are likely to have a significant effect on European sites of nature conservation importance. A Habitats Regulations Assessment will be prepared and published for each DPD.

**1.3.10** Local authorities may also prepare Supplementary Planning Documents (SPDs) to provide further guidance on adopted policies. They can cover a wide range of issues which may be thematic (e.g. affordable housing) or site specific (e.g. development briefs). They do not form part of the Development Plan, but are taken into account in determining planning applications. They are also not subject to independent examination, although they will need to be subject to community consultation in accordance with the requirements of the SCI.

**1.3.11** Details of SPDs already adopted by the Council are available on the Council's website. In the event that adopted SPDs are reviewed or new ones proposed, details of these will be published on the website.

## **1.4 Status of Existing Local Plan Policies**

**1.4.1** Under the Planning and Compulsory Purchase Act 2004, a number of the policies of the 1995 South Kesteven Local Plan were saved in September 2007. Certain of these saved policies have now been superseded in whole or in part by policies in the adopted Core Strategy and Site Allocation and Policies DPD.

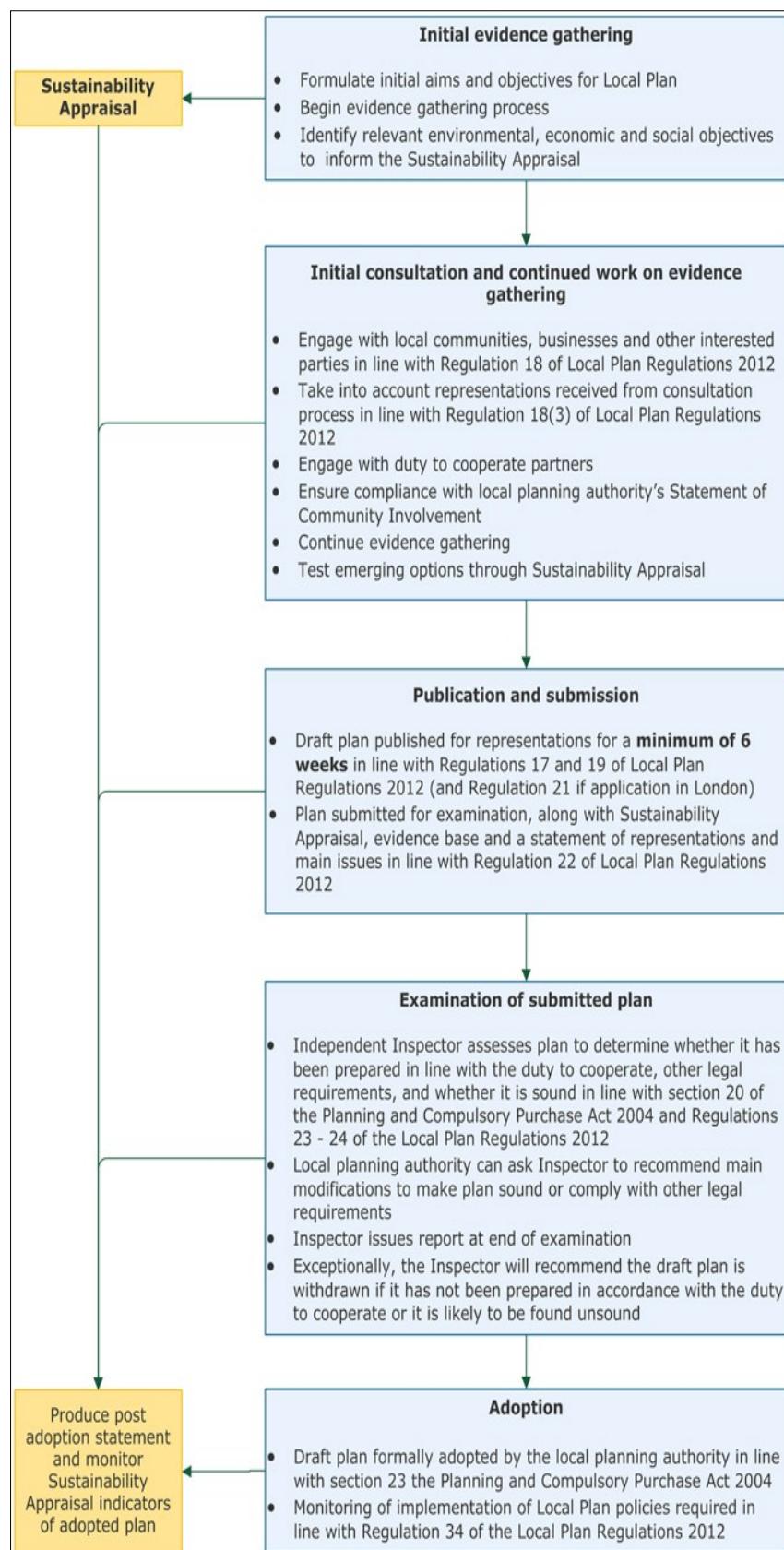
**1.4.2** Details of the remaining saved policies can be found in Appendix 2.

## **1.5 How are Development Plan Documents Prepared?**

**1.5.1** Although the precise detail of how DPDs should be prepared is a matter for each Council to determine, certain stages are prescribed by Regulations. (Town and Country Planning (Local Planning) (England) regulations 2015

**1.5.2** The Regulations include a requirement for public participation at an early stage of preparation. The detail of how this may be undertaken is determined by the Council and is set out in the SCI. Before the final Plan is submitted for independent examination, the Regulations stipulate that it is published for six weeks formal consultation. The timetable for the preparation of the Local Plan takes account of this requirement.

**1.5.3** The various stages of DPD preparation are illustrated in the diagram below, which is taken from the national Planning Practice Guidance published by CLG.



## 1.6 Other Plans

### **Lincolnshire Minerals and Waste Local Plan**

**1.6.1** The County Council Core Strategy and Development Management Policies (CSDMP) (adopted in June 2016) form the first part of the Lincolnshire Minerals and Waste Local Plan and Waste Local Plan. The CSDMP replaces the Lincolnshire Minerals Local Plan (1991) and the Lincolnshire Waste Local Plan (2006), with the exception of Policies WLP2, WLP6 and WLP12 of the Lincolnshire Waste Local Plan (2006). These policies are saved until the second part of the Lincolnshire Minerals and Waste Local Plan, the Site Locations document, has been adopted. The CSDMP sets out:

- The key principles to guide the future winning and working of minerals and the form of waste management in the county up to 2031; and
- The criteria against which planning applications for minerals and waste development will be considered.

### **Neighbourhood Planning**

**1.6.2** A new system of Neighbourhood Planning was introduced with the Localism Act 2011. This enables Parish and Town Councils or designated Neighbourhood Forums in areas without a Parish to prepare Neighbourhood Development Plans (NDPs), Neighbourhood Development Orders and Community Right to Build Orders.

**1.6.3** There is no requirement to prepare NDPs but they must take account of national planning policy, contribute to sustainable development and be in conformity with the strategic policies of the Local Plan. NDPs must also be subject to public consultation and independent examination before a referendum of the local electorate. When completed, NDPs form part of the Development Plan for the District.

**1.6.4** The timetable for preparing a NDP is very much a matter for the local community preparing the Plan to determine. Timetables for NDPs are not, therefore, included in the LDS.

**1.6.5** Details of NDPs being prepared in South Kesteven and the stage they have reached are available on the Council's website – [www.southkesteven.gov.uk/neighbourhoodplans](http://www.southkesteven.gov.uk/neighbourhoodplans)

## 2 What Are We Proposing To Do?

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### 2.1 What Development Plan Documents are we going to prepare?

**2.1.1** A new, single Local Plan for South Kesteven (the South Kesteven Local Plan) is the only DPD we intend to produce over the period to 2017. Once adopted the Local Plan will replace the Core Strategy, Site Allocation and Policies DPD and the remaining saved policies of the 1995 Local Plan.

**2.1.2** The Local Plan will set out the strategic direction for development in the District. It will also include:

- Policies providing the overarching framework for development decisions in the District
- Housing and jobs numbers for the Local Plan period through to 2036
- Development Management Policies – these may include policies for design, affordable housing, housing mix, employment, infrastructure delivery, rural development, tourism, Gypsies and Travellers, renewable energy and climate change.
- Site allocations for housing and employment.
- Infrastructure Delivery Plan.

**2.1.3** The document profile is set out below. The expected timeline for the key milestones in preparing the Local Plan is contained in Appendix 1.

South Kesteven Local Plan Profile	
Role and Subject	Strategic document setting out the vision, objectives and spatial strategy for the District, outlining how the known development requirements for the District will be met to 2036, including the amount of housing and employment land requirements. It will also include development management policies and, if required, site allocations.
Geographical coverage	District Wide.
Status	Development Plan Document. Once adopted it will replace the Core Strategy, Site Allocation and Policies DPD and the remaining saved 1995 Local Plan policies.
Chain of Conformity	General conformity with national planning policy (NPPF).  The Policies Map will be revised and updated on adoption of the Local Plan.  Any other South Kesteven DPD/SPDs to be consistent with this DPD.

<b>Timetable</b>	
<b>Key Milestones</b>	<b>Date</b>
Commencement of document preparation.	June 2014
Public participation in document preparation (scope of Plan - Regulation 18)	January – March 2015
Submission document publication (Regulation 19)	Feb 2018 – March 2018
Submission (regulation 22)	April 2018
Examination (Regulation 24)	July / August 2018
Inspector's Report (Regulation 25)	October 2018
Adoption (Regulation 26)	November 2018

<b>Arrangements for Production</b>	
Lead Organisation	SKDC Planning Policy team with support from other Council service areas and partner organisations.
Political Management	Cabinet decision at relevant key stages and milestones. Full Council decision at submission and adoption stages.  Growth Overview and Scrutiny Committee may also consider versions of the emerging Local Plan and make recommendations to Cabinet as appropriate
Community and Stakeholder Involvement	Stakeholder and community involvement using a range of consultation methods in accordance with the SCI.
Monitoring and Review	The Local Plan monitoring framework will be monitored on an annual basis and reported through the 'Monitoring Report' provision of Regulation 34 of the Town and Country Planning (Local Planning) (England) Regulations 2012.

## 3 Other Information

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### 3.1 Evidence

**3.1.1** Plans need to be supported by a robust evidence base. A number of evidence studies have been completed to support the preparation of DPDs to date. These are available on the [website](#).

**3.1.2** The evidence base will continue to be updated and expanded as the South Kesteven Local plan is prepared. This will include reviewing existing studies as necessary to make sure they remain relevant and up to date. It may also involve the joint commissioning of work with neighbouring authorities and/or other partners.

### 3.2 Risk

**3.2.1** The preparation of a Local Plan presents a number of risks which could affect the work programme and timetable. These can be addressed through robust project planning. The key risks and proposed mitigation measures that may need to be implemented in order to ensure that sound documents are prepared in a timely manner are identified below.

Issue	Description	Risk ( Likelihood Impact Score)			Mitigation
<b>Changes to Planning System</b>					
Changes in legislation or to national planning policy	Changes to national planning Policy and/or Local Planning Regulations may have implications for the Plan preparation.	2	3	6	Continued awareness of forthcoming legislative and major policy changes  Ensure resources are in place to implement any changes to procedures or handle increased workload.

Process					
Higher than expected response to consultation.	The officer resources/time to process and consider representations may be increased. This could delay timing of key milestones e.g. Submission of Plan to Secretary of State for examination.	3	3	9	Encourage use of online consultation system for making representations.
Planning Inspectorate (PINS) unable to meet the timetable.	Once submitted, the progress of the Plan to timetable is heavily dependent on the ability of PINS to resource it.	2	3	6	Liaise with PINS on timetable and provide early notification of anticipated submission date.
Failure to comply with Duty to Cooperate.	Failure to demonstrate that the Duty to Cooperate was satisfied would render the Plan unsound.	2	4	8	Develop and implement a Duty to Cooperate Plan.
Plan being found unsound.	The Plan cannot proceed to adoption if it is found unsound by an Inspector following examination.  Additional work would be required and the adoption of the Plan delayed.	2	4	8	Ensure we have a complete, clear and up to date evidence base, including continued engagement with the community and key stakeholders.  Completion of soundness and legal compliance self assessment checklist at each stage.

Legal challenge to Local Plan.	Part or all of document could be challenged by third party and quashed if challenge successful.	2	4	8	<p>Engagement of critical friend to review and advise at key stages and Planning Inspectorate visit before Submission.</p> <p>Seek legal advice as and when required.</p> <p>Keep up to date with best practice through training and PAS website.</p>
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<b>Resources</b>					
Reduced number of officers and knowledge within the team as result of staff sickness, turnover.	This cannot always be avoided or predicted. Significant and constant staff turnover would severely affect the Council's ability to achieve the time scales set out within the LDS.	2	3	6	Encourage team work as part of day to day working so all staff have some knowledge about all projects currently being undertaken.
Financial resources	Unforeseen issues can arise during the preparation of the Local Plan.	2	3	6	<p>Careful project planning to avoid unplanned work.</p> <p>Keep under review opportunities for joint commissioning of evidence base studies.</p>
Failure of external consultants.	The failure of external consultants to deliver required specialist support could impact on the ability to achieve the time scales set out.	2	3	6	<p>Ensure objectives are clearly stated in project brief.</p> <p>Arrange for regular updates and meetings with consultant.</p>

## ***Monitoring***

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3.3.1 Progress against the LDS will be reviewed annually and reported through the AMR. This will enable consideration of changes, if any, that may be required to the LDS including revisions to the Local Plan timetable. Any changes will be brought forward through a review of the LDS.

3.3.2 During the year, progress on the preparing the Local Plan will be published on the website ensuring that the local community and others with an interest in the Local Plan are kept updated

## Appendix 1: DPD Timetable

	2014					2015					2016					2017					2018											
	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N
Commencement of Document Preparation																																
Public Participation in Document Preparation (Regulation 18)																																
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Submission (Regulation 22)																																
Examination (Regulation 24)																																
Inspector's Report (Regulation 25)																																
Adoption (Regulation 26)																																

\*additional consultation on any amendments to the Plan made following Examination

## Local Plan Process and Timetable

### **1: Identify issues and collect evidence:**

Review existing policies and identify any current gaps in policies or evidence base. Undertake research that will inform the Local Plan.

### **2: Consultation: Scoping out the Plan – January to March 2015**

The Authority informed stakeholders and the public that a new Local Plan was being produced and asked for views on what the plan should cover. The consultation was open for a 6 week period in accordance with Regulation 18.

### **3: Consultation: Sites and Settlements – July to August 2016**

Consultation on initial appraisal of sites promoted for development and initial review of settlement hierarchy. Consultation was open for a 4 week period in accordance with Regulation 18.

### **4: Prepare Consultative Draft Local Plan – up to June 2017**

Combining the updated evidence base, technical assessments, consultation responses and internal comments enabled the preparation of a draft Local Plan.

### **5: Consultation: Draft Local Plan – 3rd July to 11th August 2017**

The Authority will consult with stakeholders and the public on the draft Local Plan for a minimum of 6 weeks in accordance with Regulation 18.

### **6: Improve the Plan ready for Publication – 12th Aug to 6th Dec 2017**

The Council will take on board comments received during the consultation and prepare any further evidence base items needed to prepare the Local Plan for formal consultation prior to submitting the Plan for Examination in Public.

### **7: Consultation: Publication Local Plan (Regulation 19) – 5th Feb to 19th March 2017**

The Plan is available for stakeholders and the public to comment on for 6 weeks. In accordance with Regulation 19 this consultation is formal and statutory seeking specifically to establish the Plan's soundness for Examination in Public.

### **8: Submit to Local Plan: April 2018 (Regulation 22)**

The Council will assess the comments received during consultation. If it considers that the Local Plan is sound, the Plan can be submitted for Examination in Public. If the Council wishes to improve the plan, then stages 6 and 7 are repeated. (Regulation 19)

### **9: Examination in Public: Commence July / August 2018**

The Plan is examined by an independent Planning Inspector. There may be Public Hearings (Regulation 24). Following examination the Plan and any main or minor modifications are subject to 6 weeks consultation (under Regulation 19 – relating solely to the soundness of the Plan). This timeframe includes receiving the inspectors report, following the final round of consultation on any Plan modifications (Oct 2018).

**10: Adoption: November 2018 (will require special Council meeting)**

If the independent Planning Inspector finds the Local Plan sound, the Plan can be adopted by the Authority. (Regulations 25 and 26). If the Inspector does not find the Local Plan sound, the process goes back to stage 6.

New powers under the Housing and Planning Act 2016 mean the Secretary of State can delay a Local Authority adopting their Local Plan, even if the Plan was found sound at examination. In recent cases, all such holding directions have subsequently been withdrawn, but it is advisable to programme a special Council meeting to ensure the swift adoption of the Plan after receipt of the inspectors report.

## Appendix 2: Status of Saved 1995 Local Plan Policies

Policy Number	Policy Name
Policy H1	Housing Allocation (Grantham)
Policy E1	Employment Allocation (Grantham)
Policy H12	Change of Use of Residential Properties (Grantham)
Policy S1	Town Centre Shopping Area (Grantham)
Policy S2	New Shopping Developments in and Around Town Centres (Grantham)
Policy S3	Non-Retail Uses in Primary Town Centre Shopping Streets (Grantham)
Policy REC3	Public Open Space and New Housing Development (Grantham)
Policy REC4	Playing Fields Provision in New Residential Development (Grantham)
Policy REC5	Play Space Provision in New Residential Developments (Grantham)
Policy REC7	Allotments (Grantham)
Policy REC9	Grantham Canal
Policy REC10	Indoor Leisure Facilities (Grantham)
Policy REC11	Touring Caravan and Camping Sites (Grantham)
Policy T2	Existing Car Parks (Grantham)

## Appendix 3: Glossary and Abbreviations

### Glossary

**Community Right to Build Order** - an Order made by the local planning authority (under the Town and Country Planning Act 1990) that allows a local community group to bring forward a small development for one or more purposes, such as new homes, businesses and community facilities, but it must be small scale in comparison to the size of settlement.

**Core Strategy** - sets out the long-term spatial vision and spatial objectives for the district and strategic policies and proposals to deliver that vision.

**Development Plan Documents (DPDs)** - They are spatial planning documents that are subject to independent examination. There is a right for those making representations seeking change to be heard at an independent examination.

**Local Development Framework (LDF)** - This term has been replaced by the term

'Local Plan'. It was used to describe a portfolio of Local Development Documents that provide a framework for delivering the spatial planning strategy for the area. It also contained a number of other documents, including the Annual Monitoring Report, and any 'saved' plans that affect the area. This term is now replaced by 'Local Plan'.

**Localism Act 2011** - Government legislation containing wide range of reforms to the planning system

**Local Plan** - The new term for the suite of Development Plan documents. It may consist of a single or number of Development Plan Documents.

**Local Planning Authority** - The public authority whose duty it is to carry out specific planning functions for a particular area.

**Local Development Scheme (LDS)** - sets out the programme for the preparation of local development documents.

**National Planning Policy Framework (NPPF)** - sets out the Government's planning policies. Replaces all previous Planning Policy Statements and associated Guidance.

**Neighbourhood Development Order** - an Order made by a local planning authority (under the Town and Country Planning Act 1990) which allows communities to grant planning permission for development they want to see go ahead in a neighbourhood. It enables them to allow certain developments to be built without the need to apply for planning permission.

**Neighbourhood Development Plans** - The Plans are prepared by a parish council or neighbourhood forum for a particular neighbourhood area (made under the Localism Act 2011) and have to be in general conformity with the district plan, undergo Examination and a Referendum. After adoption they are used (alongside other policy documents) to determine planning applications.

**Planning Inspectorate (PINS)** - an independent Government agency that processes planning and enforcement appeals and holds inquiries into development plan documents.

**Policies Map** - the policies map illustrates all policies and proposals contained in DPDs, together with any saved policies. Previously known as the Proposals Map.

**Statement of Community Involvement (SCI)** - sets out the standards which the plan-making authority intends to achieve in relation to involving the community in the preparation, alteration and continuing review of all planning policy documents and in development management decisions.

**Strategic Environmental Assessment(SEA)** - an assessment of the environmental effects of policies, plans and programmes, required by European legislation, which will be part of the public consultation on the policies.

**Supplementary Planning Documents (SPDs)** - these cover a wide range of issues on which the plan making authority wishes to provide guidance to supplement the policies and proposals in development plan documents. They do not form part of the development plan and are not subject to independent examination.

**Sustainability Appraisal (SA)** - a tool for appraising policies to ensure they reflect sustainable development objectives (i.e. social, environmental and economic factors).

#### **Abbreviations**

**DPD** - Development Plan Document **LDF** - Local Development Framework

**LPA** - Local Planning Authority

**LDS** - Local Development Scheme

**MWDF** - Minerals and Waste Development Framework

**NDP** - Neighbourhood Development Plan

**PINS** - Planning Inspectorate

**SA** - Sustainability Appraisal

**SCI** - Statement of Community Involvement

**SEA** - Strategic Environmental Assessment

**SPD** - Supplementary Planning Document



South Kesteven has a rich and diverse culture – a community made up of people from different cultures, with differing backgrounds, beliefs and experiences. This diversity is one of the things that make South Kesteven such a great place to live and work.

To ensure all residents of South Kesteven have access to our information material, our information is available in a range of different languages and formats, including larger print, Braille, audio tape and computer disc.

To request a document in a specific language or format, you can ring us or email us:



01476 406127



[communications@southkesteven.gov.uk](mailto:communications@southkesteven.gov.uk)

### **Large print, Braille, audio tape or computer disc**

this information can be made available in large print, Braille, on audio tape or computer disc. If you, or someone you know, might benefit from this service, please contact us.

#### **繁体中文**

本資料有繁體中文版，若你本人或你認識的甚麼人會受益於此版本，敬請聯絡我們。

#### **Česky**

Tato informace může být dostupná i v češtině. Pokud byste Vy, a nebo někdo koho znáte, mohl využít tohoto servisu, obraťte se prosím na nás.

#### **Magyar**

Ezeket az információkat magyar nyelven is tudjuk biztosítani. Ha Ön, vagy valaki, akit Ön ismer igényt tart erre a szolgáltatásra, kérem, keressen fel minket.

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Šo informāciju var iegūt arī latviešu valodā. Ja Jums vai kādai no Jūsu paziņai šādi pakalpojumi nāktu par labu, lūdzu kontaktējiet mūs.

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Šią informaciją galite gauti lietuvių kalba. Prašome kreiptis į mus, jei jums arba jūsų pažįstamiems ši paslauga galėtų būti naudinga.

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Informacja ta może być dostępna w języku polskim. Jeżeli Państwo albo ktoś kogo Państwo znają, może z tej usługi skorzystać, proszę nas kontaktować.

#### **Portuguese**

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